East 2 and 3 parking vPermits: 2020

MACQUARIE University

Limited release - Staff Premium vPermit (East 2 and 3 carparks)

How do I apply to pre-purchase a Staff Premium vPermit (East 2 and 3 carparks) for 2020?

You will need a vPermit account. Access the portal here: https://vpermit.com.au/mq/. If already registered, login to your account and select 'My Permits' followed by 'Apply for a Permit' (on the release dates – see table below) and select the permit and payment type from the drop-down menu.

First time users select 'Register' from the top RH menu bar then:
- Follow prompts and register as an individual to create an account
- Select 'staff' from the drop-down menu, fill out your details – use your @mq.edu.au email
- Create a password – the portal is not linked to other MQ logins
- Wait for a confirmation email to your work inbox. There will be a link in the email, click on it to complete the registration process.

Notes on using the portal:
- Do not abandon the registration or purchase process mid-session to avoid being locked out
- Be sure to include 'MQ' prefix when entering your staff OneID.

When can I apply to pre-purchase a Staff Premium vPermit (East 2 and 3 carparks)?

Date	Where - online	Time
Monday 4 November 2019	https://vpermit.com.au/mq/	9:00am until sold out
Monday 18 November 2019	https://vpermit.com.au/mq/	9:00am until sold out

How much does this permit cost?

$745.00 for one-off credit card payments or via fortnightly salary sacrifice payments. Choose carefully between salary sacrifice and credit card payment options as a credit card payment cannot be switched to salary sacrifice.

When will I be charged?

Salary sacrifice payments commence after the first pay period in January 2020.
Credit card payments are processed for the full amount immediately.

Can I purchase a part-year Staff Premium vPermit (East 2 and 3 carparks)?
Only full-year vPermits are available and are valid between 1 January and 31 December 2020.

What happens if I don't secure a Staff Premium vPermit (East 2 and 3 carparks) in the first release on 4 November? Wait until 18 November from 9:00am and try again. There is no waiting or carry-over list.

What happens if I don't secure a Staff Premium vPermit (East 2 and 3 carparks) in the second release on 18 November? It is anticipated that the majority of staff wishing to pre-purchase this permit will be successful due to extra car spaces being released (East 3 added) however it is possible the allocation will be exhausted.

There is no waiting list but staff can email parking@mq.edu.au to let the team know they missed out to assist in planning future allocations.

What about other campus carparks?
Most campus carparks have unlimited allocations so staff can purchase a vPermit online, at a time that suits. Permit pre-purchase is not available or necessary for the remainder of campus carparks. Some zones need faculty or department approval such as the Chancellery, Macquarie Business School and Waterloo Road carparks. All 2019 vPermits expire on 31 December. Staff can purchase next year's parking vPermits on or after 1 January 2020.

When can I use a 2020 Staff Premium vPermit (East 2 and 3 carparks)?
These carparks have boom-gates. Access will be added to staff swipe cards from 1 January 2020. Before that time, 2019 permit holders will continue using the East 2 carpark. All parking permits expire on 31 December 2019.

Where else can I park with a Staff Premium vPermit (East 2 and 3 carparks)?
This permit allows access to East 2 or 3 plus General zones, Sports Fields and other staff parking zones where a staff member has approval to park (from 1 January to 31 December 2020).

When is the next release of Staff Premium (East 2 and 3 carparks) vPermits?
November 2020 to pre-purchase for 2021.

Will I get my own car space with a Staff Premium vPermit (East 2 and 3 carparks)?
No, however an unallocated bay will be available for each staff premium permit holder from 1 January to 31 December 2020.

Do you have a question that has not been answered here?
Email parking@mq.edu.au

mq.edu.au/parking